**COMMONWEALTH OF KENTUCKY**

**CABINET FOR HEALTH AND FAMILY SERVICES**

**DEPARTMENT FOR COMMUNITY BASED SERVICES**

**DIVISION OF CHILD CARE**

**APPLICATION: Facility Repair Grant**

*This application has been developed for the purpose of providing American Rescue Plan funds to providers in the form of Facility Repair Grants. The Division of Child Care is looking to utilize $20,000,000 to assist Kentucky Child Care Centers and Family Child Care Providers in increasing the quality of health and safety of the children in their care. DCC will accomplish this goal by providing funds up to $10,000 to Kentucky licensed or certified programs to enhance areas of concern that are correlated to the Health and Safety of their program.*

**Brief Overview of the American Rescue Plan Funds**

The American Rescue Plan (ARP) Act of 2021 was signed into law on March 11, 2021 and includes multiple provisions impacting working families and the child care sector. This is the third major piece of legislation in response to the COVID-19 crisis that addresses the fragility of the child care market and the challenges of working parents in accessing affordable child care. More information can be found in explainers on child care in the CARES Act, passed in March 2020, and on the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), passed in December 2020.

**Instructions for Completing the Application**

**Applicant Information**

* This application should be completed by a current Kentucky Child Care Director or Program Owner.
	+ Centers or Providers must be licensed or certified with the Division of Regulated Child Care and be in good standing to qualify.
* Only one application per regulated facility will be accepted.
	+ You may apply for multiple centers, but they will each need to have their own application.
	+ The Division of Child Care will only accept one application per facility.
* Applicants will need to explain the purpose of the repairs needed and how it effects the health and safety of the program. Following items will qualify but are not limited to: Roofing, fencing, major appliances, HVAC, carpeting, ceiling tiles, etc. If you could be sited for an issue due to health and safety regulations, then it will be considered.
* If repairs to a facility happened as of March 11th, 2021 and you can provide the acceptable documentation, then the repair application will be considered.
* Applicants will need to provide a cost estimate from a licensed professional or company on the repairs needed.
* The applicant will be audited to ensure that funds were utilized for repairs of the facility.
* Applications will be accepted till funds are exceeded or by June 30th, 2023.
* Please submit all questions and return all applications to Jessica Cain at Jessica.cain@ky.gov.

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| applicant information |
| Facility Name: |
| Director or Owner’s Name: |
| Facility Address: |
| City: | State: | Zip Code: |
| Phone: | Email:  | County & Region: |
| License or Certification Number: |
| Repair Information |
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| Item to be repaired: |
| Cost of repair: |
| Do you have a cost estimate from a licensed repair agency or company Yes No |
| Name of Licensed Repair Agency: |
| Address of Licensed Repair Agency: |
| City: | State: | Zip Code: |
| Phone: | Email: | County & Region: |

Please explain in detail the repairs needed and how it pertains to the health and safety of the children you care for: |
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| Application Review Procedure |
| * Incomplete applications will not be accepted
* Please ensure that you attach a repair cost estimation from a licensed repair agency
* Once completed, please send application to: Jessica.cain@ky.gov
* You will receive confirmation of submission from the Division of Child Care when your application has been received
* The Division of Child Care will review each application and candidates will be chosen based on the review criteria, which includes funding availability, and highest level of concern for health and safety of the children of Kentucky
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| **Provider Agreement** |
| By signing and submitting this application, you are agreeing to:* Providing a complete application for review of the Division of Child Care
* Providing a legitimate cost estimate from a reputable repair agency of the work that needs to be completed
* Utilize funding for the intended purpose of providing a healthy and safe environment of the children in care
* Providing documentation of work completed when audited
 |
| Signature of applicant: | Date: |

**Approval and Key Next Steps**

The Division of Child Care will notify each applicant with a decision. If additional information is required, you may be contacted by a Division of Child Care team member.