Instructions

1. Update all placeholders with information specific to your project
2. Complete the policy brief
3. Save file using the following naming convention

SUP24-CXXXX-PB\_Short title

1. Submit completed policy brief to [CHFS.SUP@ky.gov](mailto:CHFS.SUP@ky.gov) in accordance with delivered and deadlines outlined in your SUP contract
   1. SUP24-C#### must be included in the subject line of your submission to be accepted
2. This page can be deleted prior to submission

Note – this policy brief may be published to CHFS website after the completion of the supporting contract.

**Partner University**

**College or School**

**Principal Investigator**

**What is Known on This Topic?**

Provide a brief 2-3 sentence summary of background information on this project.

**What Did This Project Do?**

Provide 5-7 sentences summarizing what the project did, including relevant policy implications and impact for the project on the overall population being served by the Kentucky Cabinet for Health and Family Services.

**What could Medicaid do with these findings?**

**Introduction**

Provide a summary of the background on the project and address its relevance to the Kentucky Cabinet for Health and Family Services.

**Methods**

Summarize the methods used in the study to a more general audience outside your area of expertise. Avoid the use of jargon or complex terminology in this section.

**Results**

Highlight some key findings using plain language targeted toward a more general audience outside your area of expertise. Avoid the use of jargon or complex terminology in this section.

Results and findings may continue on this page, if needed.

**Policy Implications**

Address how the policy impacts the population served by the Kentucky Cabinet for Health and Family Services. Include references to any existing policy (including citing relevant KARs, KRS, fee schedules, etc.) on the subject. If the evidence points towards changes in the existing infrastructure, clearly define it in this section.

Where applicable, additionally include information on similar policies in other states, other healthcare coverage programs, etc. as a basis for policy change.

**Conclusion**

Provide 5-7 sentences summarizing the background, results, and policy implications of the project.

**References**

Include a list of references used in this policy brief in a consistent and recognized citation style.