

FY25 NEC CHARTER

Project: NURSE EXECUTIVE COUNCIL (NEC)

Sponsor: Dr. Ruth Willard, Director of Nursing Term: July 1st, 2024 – June 30th, 2025	Team Leader:(Effective November 1st, 2020) Director of Nursing: Dr. Ruth Willard
Membership: Each member will be invited to participate in the NEC for two years. One half of the membership (includes both DPH and LHD) will rotate off each year. In the event of loss of quorum, membership may extend with approval of membership.	
Mentors: Mentors from both DPH and LHD will be invited to participate in the NEC as needed to meet the needs of the NEC membership and PHN nurse leaders. The benefit of adding mentors to the NEC is providing guidance to navigate the complexities of public health nursing, develop critical skills, and expand their professional development of the lesser experienced nurses.	

Members			
Name	Agency	Name	Agency
Laura Woodrum	Lake Cumberland (23-24, 25)	Meredith Carlton	DPH (24-25)
Shelley Wood	DPH (23-24, 25)	Ashley Tyler	Pennyryle District (24-25)
Tiffany Hubbard	DPH (25-27)	Anne Richardson	Bullitt County (25-27)
Joanna Colson	Marshall County (24-25)	Monicia Barnoud	Fayette County (25-27)
Samantha Jones	Wedco District (24-25)	Jennifer Usleaman	Northern Kentucky (25-27)
Hailey Wallace	Purchase District (24-25)	Chelsey Lindsey	Barren River (25-27)
April Whitaker	Madison County (24-25)	Lyndsey Hagan	Green River (25-27)
Tabitha Childers	Pike County (24-25)	Ashley Hill	DPH-TB (25-27)
Mentors			
Name	Agency	Name	Agency
Jessica Lykins	Gateway District (25)	Jenny Pile	Breckenridge County (24,25)

Pamela Millay	Northern Kentucky (25)	Stephanie Lokits	Louisville Metro (25)
Michelle Malicote	DPH (25)	Stephanie Bentley	Pike County (24, 25)

Vision/Mission: The platform of this committee shall be the promotion and heightened visibility of public health nursing. The NEC shall provide public health nursing guidance and direction in Kentucky in collaboration with state and local health department nurse leaders, APRNs, clinical and community health nurses and community stakeholders. This guidance shall include policies and procedures, the distribution of best practices, networking and training opportunities, and links to other nursing resources.

Importance: A strong partnership among the Department for Public Health (DPH) Nursing Office with state and local health departments is critical to the successful delivery of the “Ten Essential Public Health Services” and public health nursing services to Kentucky communities. The Core Competencies for Public Health Professionals (Core Competencies) and the Competencies for Population Health Professionals (Population Health Competencies) to the Strategic Skills for the Governmental Public Workforce (Strategic Skills) are necessary resources. These three competency/skill sets provide structure and guidance for workforce development within state, and local health departments.

Focus: The focus of the NEC shall address areas of importance as identified by the Department for Public Health Commissioner, the Deputy Commissioner, the DPH Nursing Office, and/or state and local health department nurse leadership and public health stakeholders including federal partners. The NEC will offer subject matter expertise as requested.

Strategies: Incorporate nursing process approaches with a.) Communication between DPH program staff, LHD directors and public health nurses; b.) Assessment and collection of data, tools, and surveys for data driven decisions from various resources (Public Health foundation, Quad council, program specific resources, CDC etc.); c.) Committee meetings to develop, implement and evaluate policies and processes which support quality public health nursing and positive patient outcomes.

Schedule: Monthly meetings as determined by the Director of Nursing and the NEC membership.

Deliverables:

- Review and approve annual and emergency Clinical Service Guideline (CSG) revisions.
- Serve in an advisory capacity on all training for all public health nurses sponsored by DPH and/or the TRAIN LMS.
- Collaborate to develop a new public health Nurse Leader orientation with face-to-face training opportunities with a mentorship component.
- Enhance communication venues with LHD nurses to include surveys, Public Health Nursing webinar updates, email communication.
- Collaborate and approve public health nurse initial orientation and annual training as requested.
- Introduce PHN professional organizations as a strategy of retention and promotion.
- Convene committee and workgroup meetings as needed.

Measures:

- Review CSG evaluation results through communication between providers and programs.
- Monitor number of participants of PHN webinars; provide NEC report at each PHN webinars.
- Review any needs assessments initiated from DPH programs that may identify nursing needs.
- Collect PHN data to reflect education level and professional organization involvement.

Resources needed:

- No budget necessary for normal NEC operations.
- Proposed budget for nursing educational conference.
- Collaboration with DPH programs as identified in approval processes.

Key stakeholders: Public health directors, public health nurse leaders and nurses, local health department APRNs, private providers, KY School Nurses Association, KY Coalition of Nurse Practitioners, DPH leadership, KY schools of nursing, the Kentucky Public Health Association, the Kentucky Health Departments Association, the Kentucky Board of Nursing, the Kentucky Nursing Association, the Kentucky Nursing Capacity Consortium, and others.

Nurse Executive Council

FY25 Members

April Whitaker	Madison County (24-25)
Tabitha Childers	Pike County (24-25)
Samantha Jones	Wedco District (24-25)
Hailey Wallace	Purchase District (24-25)
Ashley Tyler	Pennyrile District (24-25)
Laura Woodrum	Lake Cumberland (23-24, 25)
Joanna Colson	Marshall County (24-25)
Amy Herrington	DPH-Immunization (23-24, 25) Resigned 10/24
Tiffany Hubbard	DPH-Preparedness (25-27)
Meredith Carlton	DPH-EWD (24-25)
Shelley Wood	DPH-Family Planning (23-24, 25)
Anne Richardson	Bullitt County (25-27)
Monicia Barnoud	Fayette County (25-27)
Jennifer Usleaman	Northern Kentucky (25-27)
Chelsey Lindsey	Barren River (25-27)
Lyndsey Hagan	Green River (25-27)
Ashley Hill	DPH-TB Section (25-27)
Ruth Willard	NEC Chair

FY25 Mentors

Jessica Lykins	Gateway District (24)
Jenny Pile	Breckenridge County (24-25)
Pamela Millay	Northern Kentucky (25)
Michelle Malicote	DPH-School Health (25)
Stephanie Lokits	Louisville Metro (25)
Stephanie Bentley	Pike County (24-25)

