

Kentucky Family Planning - Title X Expectations for Health Departments

| Document | Due Date | Submit to |
|---|---|---|
| Quarterly Report | <p>January 10th for October 1 – December 31 Quarter</p> <p>April 10th for January 1-March 31 Quarter</p> <p>July 10th for April 1 - June 30 Quarter</p> <p>October 10th for July 1 – September 30 Quarter</p> | Electronic submission from emailed link |
| <p>Annual Forms May Be Submitted With Quarterly Report</p> <ul style="list-style-type: none"> • I&E Meeting Minutes (Local Committee) • Community Participation Education and Project Promotion Plan • Outreach Event • Quality Improvement | <p>Once per calendar year (No minutes are required if participating on the state I&E team)</p> | May upload and submit with Quarterly Report |
| Family Planning Policy Review | <p>Once every three years (One policy review per district, not per service site)</p> | Electronic submission |
| Annual Chart Review | <p>Ten charts per calendar year (per each service site)</p> | Electronic submission |