

## Kentucky Family Planning - Title X Expectations for Health Departments

Document	Due Date	Submit to
Quarterly Report	<b>January 10th</b> for October 1 – December 31 Quarter <b>April 10th</b> for January 1-March 31 Quarter <b>July 10th</b> for April 1 - June 30 Quarter <b>October 10th</b> for July 1 – September 30 Quarter	Electronic submission from emailed link
Annual Forms May Be Submitted With Quarterly Report <ul style="list-style-type: none"> <li>• I&amp;E Meeting Minutes (Local Committee)</li> <li>• Community Participation Education and Project Promotion Plan</li> <li>• Outreach Event</li> <li>• Quality Improvement</li> </ul>	<b>Once</b> per calendar year (No minutes are required if participating on the state I&E team)	May upload and submit with Quarterly Report
Family Planning Policy Review	<b>Once</b> every three years (One policy review per district, not per service site)	<a href="#">Electronic submission</a>
Annual Chart Review	<b>Ten charts</b> per calendar year (per each service site)	<a href="#">Electronic submission</a>