

Kentucky Family Planning - Title X Expectations for Providers

Document	Due Date	Submit to
<ul style="list-style-type: none"> Quarterly Report Quarterly Invoice 	<p>January 10th for October 1 – December 31 Quarter</p> <p>April 10th for January 1-March 31 Quarter</p> <p>July 10th for April 1 - June 30 Quarter</p> <p>October 10th for July 1 – September 30 Quarter</p>	<p>Quarterly Report: Electronic submission from emailed link</p> <p>Quarterly Invoice: WomensHealthInvoices@ky.gov</p>
Annual FPAR Numbers	<p>January 15th</p> <p>FPAR numbers for Jan 1 – Dec 31st previous calendar year</p>	Upload into MS TEAMS channel or email FamilyPlanning@ky.gov
Annual Forms May Be Submitted with Quarterly Report <ul style="list-style-type: none"> I&E Meeting Minutes (Local Committee) Community Participation Education and Project Promotion Plan Outreach Event Quality Improvement 	Once per calendar year (No minutes are required if participating on the state I&E team)	May upload and submit with Quarterly Report
Budget Expense Report	One per year - End of contract year (July-June) Due in August	May upload with Quarterly Report or Electronic Submission
Family Planning Policy Review	Once every project period (2022-2027). One policy review per agency, not per service site	Electronic submission
Chart for Review	As requested	Upload into MS TEAMS channel; Send to FamilyPlanning@ky.gov; Provide auditor access to electronic system