



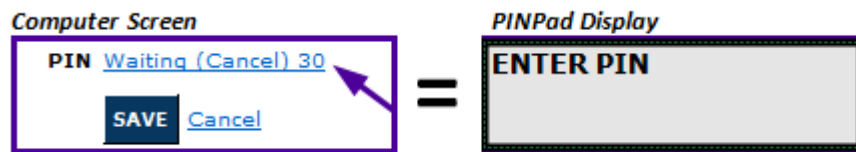
Instructions for the XAC 8002 PIN Pad

The steps listed below are intended to help users with the operation of the XAC 8002 PIN Pad. If you experience issues with the device, the information below may be useful in resolving the issue and can also be helpful when reporting the issue to CDP Customer Support.

1. At the Add Card/Cardholder page, the PIN Pad will display WELCOME READY FOR SALE.
2. Click the CARD NUMBER field. The PIN Pad will now display SLIDE CARD. The CARD NUMBER field will automatically fill with the first six (6) digits of the card number.

NOTE: *If the PIN Pad does not display SLIDE CARD, then it will not accept a card number.*

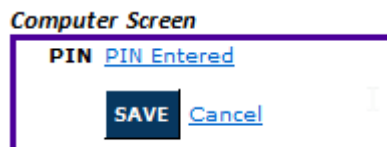
3. Slide the card through the slot at the top of the PIN Pad. The PIN Pad display will change briefly to PROCESSING and then back to WELCOME READY FOR SALE. The complete card number should then appear in the CARD NUMBER field.
4. Enter all of the required fields then click ENTER PIN in the PIN field on the Add Card/Cardholder page. The PIN field on the computer screen will change to display WAITING with a 30-second count-down timer as shown below and the PIN Pad will show ENTER PIN.



5. Ask the participant/cardholder to enter their 4-digit PIN and press ENTER. The PIN Pad will then display ENTER PIN AGAIN. The PIN Pad will sound a beep-tone for each key that is pressed.

NOTE: *If the PIN is not entered within 30 seconds, the PIN field will return to ENTER PIN. To restart, click ENTER PIN again.*

6. Ask the participant/cardholder to enter the same PIN again and press ENTER. The PIN Pad will then display THANK YOU and return to WELCOME READY FOR SALE. The PIN field on the computer screen will display PIN ENTERED.



7. Click SAVE. The CARD/CARDHOLDER ADDED message will appear for successfully saved information.

NOTE: *If SAVE is clicked a second time, the computer screen will display PIN is required.*

NOTE: *If SAVE is clicked before the PIN Entered text is displayed, the computer will display PIN is required.*

For questions or problems, please call CDP Customer Support at 866-237-4814