



FY2025 Payment Cycle Schedule

The KEIS Program reviews and approves service claims for accuracy and completeness before approving for payment. Only approved claims are processed for payment during the two-week **Date of Service** cycle. Claims requiring additional information (i.e., unapproved claims) may be processed after the two-week Date of Service cycle if not approved by the end of the cycle period.

Processing dates may change due to unforeseen circumstances with or without notice. For instance, payment for approved service claims may be delayed if federal or state holidays or observances coincide with a payment cycle. Service claims and EOBS are not processed on [State Holidays](#).

Early Intervention Providers may generate a TOTS Agency Invoice Report to reconcile payments. The report is updated by the Monday after each pay cycle period.

July 2024	
Date of Service	Est. Payment Date*
06/29 – 07/12	07/26
07/13 – 07/26	08/09

August 2024	
Date of Service	Est. Payment Date*
07/27 – 08/09	08/23
08/10 – 08/23	09/06

September 2024	
Date of Service	Est. Payment Date*
08/24 – 09/06	09/20
09/07 – 09/20	10/04

October 2024	
Date of Service	Est. Payment Date*
09/21 – 10/04	10/18
10/05 – 10/18	11/01

November 2024	
Date of Service	Est. Payment Date*
10/19 – 11/01	11/15
11/02 – 11/15	11/29
11/16 – 11/29	12/13

December 2024	
Date of Service	Est. Payment Date*
11/30 – 12/13	12/27
12/14 – 12/27	01/10

January 2025	
Date of Service	Est. Payment Date*
12/28 – 01/10	01/24
01/11 – 01/24	02/07

February 2025	
Date of Service	Est. Payment Date*
01/25 – 02/07	02/21
02/08 – 02/21	03/07

March 2025	
Date of Service	Est. Payment Date*
02/22 – 03/07	03/21
03/08 – 03/21	04/04

April 2025	
Date of Service	Est. Payment Date*
03/22 – 04/04	04/18
04/05 – 04/18	05/02

May 2025	
Date of Service	Est. Payment Date*
04/19 – 05/02	05/16
05/03 – 05/16	05/30
05/17 – 05/30	06/13

June 2025	
Date of Service	Est. Payment Date*
05/31 – 06/13	06/27
06/14 – 06/27	07/11

* The Estimated Payment Date is set two weeks after the end of the Date of Service Period to allow for processing and disbursement of payments and to ensure the 30-day payment period is met pursuant to KRS 45.454.