



KEIS First Friday Focus – December 2025

A place to get quick updates spotlighting what's happening in the Kentucky Early Intervention System (KEIS). The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

Network Documentation Requirement

KEIS requires all active agencies and providers to submit annual documentation of their attempts to be in-network with private insurance companies. This requirement is outlined in the Service Provider Agreement (SPA), the Doing Business with KEIS manual and all new provider orientation materials.

Documentation must be submitted by February 28 of each calendar year. Additionally, as stated in the SPA, agencies must update their documentation within 10 business days of any insurance-related changes (e.g., name changes, provider additions or removals, address updates, etc.). Thank you for timely meeting this requirement.

OT Licensure Renewals

Occupational Therapy (OT) licenses were due for renewal before October 31. There is a 60-day grace period to submit any required materials and late fees. Once your renewal is complete, please email a PDF copy of your updated license to: kathyl@ky.gov. Thank you for promptly completing this important step to ensure uninterrupted service delivery!

Contacting KEIS

General Assistance: DPHKEIS@ky.gov

Billing: DPHKEISBilling@ky.gov

Provider Enrollment:
KEISProviderEnrollment@ky.gov



State Lead Agency Update

The Division for Maternal and Child Health is currently undergoing a reorganization. As part of this transition, the Kentucky Early Intervention System (KEIS) will become the newly formed Early Intervention Branch.

Because of this reorganization, there has been a delay in posting and hiring for the Part C Coordinator position. In the meantime, please direct any questions to Andrew Waters, Assistant Division Director for the Division of Maternal and Child Health and Interim Part C Coordinator, at andrew.waters@ky.gov.

Here's some encouraging news. KEIS has received federal IDEA funding, and the grant has been drawn down, ensuring full funding through Fiscal Year 2026. This means services and supports for children and families will continue without interruption. KEIS remains housed within the Cabinet for Health and Human Services.

Please know that KEIS and DPH leadership is committed to sharing updates as soon as more information becomes available. Despite the changes, children and families across Kentucky continue to receive high-quality early intervention services, a testament to your commitment and care.

Thank you for your patience, professionalism and dedication!

Spotlight on Strengths: Partnering with Families in Early Intervention

A strengths-based approach to early intervention is a collaborative, capacity-building way of partnering with caregivers. It forms the foundation of effective caregiver coaching by shifting the focus from a child's delays to empowering caregivers to build on their existing skills and successes. This approach recognizes caregivers as knowledgeable and resourceful partners through respectful, family-centered collaboration to help caregivers gain confidence and new skills to support their child's development within everyday routines and activities.

As one family shared:

"Early intervention has been amazing for our family. I'm so glad they are here to help me understand what I can do to help when they are not here. They have shown so much support, and I couldn't ask for a better team to be helping me through this tough part of our lives, trying to figure out what is going on in my little one's mind and helping me find new ways to determine what she needs and how to teach her different ways."

This family's story highlights the power of a strengths-based approach, one that values relationships, respects each family's unique experience and builds on what's already working.

Together, we can continue to uplift caregivers and strengthen the relationships that make early intervention so meaningful.