

JULY 2026

First Friday Focus



Purpose in Practice

"I am so happy to see that KY is trying to do Early Intervention right! Some PTs really struggle with the coaching model, but the model absolutely makes sense with what PTs know about motor learning- that you need regular practice, spaced over time, in small bursts. Even the best PT can't change something in only one session a week if the child doesn't get more practice outside of therapy, and no insurance company will pay for enough hands-on therapy to get it done directly by the PT. It makes so much sense to use a family-centered approach." Cathy Bookser-Feister, PT, DPT, PCS

New Contract Period, New Training Requirements!



As we begin the 2026-2028 contract period, be on the lookout for the required Record Keeping and Confidentiality Training. This federal and contractual requirement for everyone working in KEIS will be available through Adobe Learning Manager.

Once the training is active, notifications will be sent via the KEIS listserv and an automated LMS email.

Please complete the training as soon as it becomes available to ensure compliance and support the protection of family information and accurate recordkeeping.

Professional Practice Spotlight: Family Empowerment and Impact

What it looks like: Families are empowered when each session is centered on their values and priorities. This means ensuring strategies relate to their specific goals, fit seamlessly into their daily routines and remain culturally responsive. Using a coaching approach, we help caregivers build the confidence and skills to lead their child's learning and problem-solve independently between our visits.

Why it matters: When families feel capable and respected, they become true partners in promoting their child's development. This impact doesn't end when the session is over; it creates a lasting foundation for the family long after they transition out of early intervention.

How about trying this: During your next visit, practice one strategy to support a family in independently accessing a resource they expressed interest in, like materials (e.g., a cup or toy) or a community program discussed in the session.

ICC Update



The Interagency Coordinating Council (ICC) reconvened in June, marking the return of this important advisory body. Meeting notes and related materials will be posted on the KEIS website and will be available for providers to review. Thank you for your continued engagement in strengthening Kentucky's Early Intervention System.

Documentation Matters: Network and Pre-Authorization Reminders

Please remember that providers are required to attempt annually to obtain insurance network participation and, when applicable, pre-authorization. The requirement is to document the attempt, not necessarily to receive approval.

Network Status:

- Annual network status updates are required on February 28 of each calendar year.

- Providers must submit verification of networking attempts, even if the insurance company does not approve participation.
- Failure to provide required verification may impact referral and KEIS reimbursement.

Pre-Authorization/Pre-Certification:

- Required for all children whose families have consented to the use of insurance.
- Applies to both in-network and out-of-network providers.
- The process must be initiated before services begin and before claims are billed.
- Approval or denial is not required; documentation that the process was started is sufficient.

Be sure to document all pre-authorization attempts in the communication log, including the date, representative's name, phone number, reference number and relevant details.

The key takeaway: Document all attempts. Failure to do so may result in claim denials and delays in reimbursement.

Help Prevent KEIS Payment Delays

To support provider payments and vendor management processes, all early intervention providers should register in [Kentucky's Vendor Self-Service \(VSS\) Application](#). The VSS portal allows vendors to manage account information, view financial transactions and maintain payment related details. If you are not currently registered, please complete your registration as soon as possible.

Providers who are already doing business with the Commonwealth may need to activate an existing vendor account rather than create a new registration. The guide will help you determine the appropriate process.

If you experience technical difficulties, assistance is available through the [Finance Customer Resource Center](#) or by calling 877-973-4357 (HELP).

Please review the Vendor Self Service Registration Guide listserv dated 06/03/2026 for detailed instructions in order to keep your vendor account active and your information current with the Commonwealth. Maintaining accurate vendor account information helps ensure payments are processed smoothly and on time. If a provider



or agency's account information is inactive, incomplete or incorrect, it can delay payment processing within the KEIS system. Because KEIS payments are processed as part of a shared payment cycle, an issue with one provider's or agency's vendor account can impact the timely distribution of payments for all KEIS participants.

