



KEIS First Friday Focus – July 2025

A place to get quick updates spotlighting what's happening in the Kentucky Early Intervention System (KEIS).
The newsletter is sent on the first Friday of every month and is hosted on [Service Provider Information](#).

Timely Logs Keep Payments Flowing

The State Lead Agency continues to work hard to ensure timely payment for early intervention services. We have seen an uptick in late service logs, which impact claim processing and payment. As a reminder, service logs and billing entries are required to be entered in TOTS within ten days of service.

Coming Soon!

The KEIS billing team is working on a new Explanation of Benefits (EOB) submission process. Stay tuned for more information.

FFY 25 Part C Federal Funds

The Kentucky Department for Public Health has finalized the annual application for federal funding under Part C of the Individuals with Disabilities Education Act (IDEA). This application outlines Kentucky's intended use of IDEA Part C funds to support early intervention services statewide. The funding level had a slight increase this year. These funds will support KEIS for the fiscal year spanning July 1, 2025, through June 30, 2026.

Contacting KEIS

General Assistance: DPHKEIS@ky.gov
Billing: DPHKEISBilling@ky.gov
Provider Enrollment:
KEISProviderEnrollment@ky.gov



Kentucky Public Health
Prevent. Promote. Protect.

Provider Quote: Coaching Families, Changing Futures

"I've always loved learning new techniques for helping children grow and have longed to teach families as well, so this has provided me an opportunity to do both simultaneously! It's a great feeling to see most of the parents I work with grow with the coaching model. I feel satisfied knowing my families have tools to use that will help their child continue their growth and development after their child ages out of the KEIS program."

Clarifying Referrals and Catchment Areas

To ensure EI services stay aligned with KEIS contracts and the code of ethics, we want to address an important issue related to referral practices and provider matrix accuracy. Some provider coaches have declined referrals based on location, despite those counties being marked as available on their matrix. This inconsistency between listed and actual availability creates confusion and may delay services for families, and could be interpreted as discriminatory, potentially violating contractual obligations.

When caseloads are full or nearly full, accepting referrals from more distant areas may not be feasible. To help balance caseload management while remaining compliant, providers should update the matrix to reflect the counties they are currently available to serve within their service catchment area and use the notes section to specify where they are currently accepting referrals. This practice keeps the matrix accurate, helps POEs make informed decisions when assigning referrals and allows for easy updates as provider caseloads shift, without updating their catchment areas.

Example for notes section: *Currently only accepting referrals in Fayette County.*

Moving Forward

Keeping the provider matrix up to date, not just in terms of availability, but with specific, actionable notes, streamlines the referral process for everyone. In turn, families are matched with the right provider the first time, reducing delays and easing administrative burden. Providers who need to update their service catchment area should email KEISProviderEnrollment@ky.gov.

Thank you for your ongoing commitment to serving families with excellence, integrity and timely support.

What Does Coaching Look Like in Childcare Settings?

Last month, we shared key considerations for early intervention (EI) visits in childcare environments. KEIS staff and providers are curious about how to strengthen partnerships with childcare teachers and have asked, "What does coaching look like in these settings?" To help answer that question, the CEITMP team, SLA, SC facilitators and peer supporters developed two infographics designed to support strong collaboration between EI providers and childcare teachers. Take a look at [Common Questions About EI in Childcare Settings](#) and [Early Intervention Visits in Childcare Settings: What to Expect – A Guide for Teachers](#).