**Collection of Specimen**

1. Check expiration date of specimen vials.
2. Make sure two identifiers or lab label is on specimen vial.
3. Fill out lab or Outreach form completely.

*Stool Specimens*  
*Remel package insert*

1. Collect stool specimen into clean container.  
   **DO NOT** mix urine or water with sample.
2. Open vials carefully.
   - Using the collection spoon attached to the cap, add enough specimen until the liquid reaches the arrow on the label.
   - Fill empty vial, to one-half full with stool specimen.

Fill only one vial at a time and replace the cap onto the same vial. **DO NOT** mix caps.

**Important:** Sample areas of the specimen which appear bloody, slimy, or watery. If the stool is hard, sample from each end and the middle of the specimen.

If larger specimen collection containers are used for Norovirus, contact KY DLS for additional instructions.

**Packaging and Shipping**

**Norovirus must be sent on cold pack.**
1. Place sample vial/vials into zip bag with Zorb sheet.
2. Place sample into 95kPa bag.
3. Place sample bag on top of frozen cold pack and replace styrofoam lid.
4. Place Outreach/Lab Form on top of styrofoam lid.
5. Close box and place label on top of box.

**Enterics only - Ambient Inmark box can be used.**
1. Place sample vial into zippered bag with Zorb sheet.
2. Place zippered bag into 95kPa bag and seal.
3. Place air pillows inside box and place lab form on top.
4. Close box and place label on top of box.

Instructions for closure are on the flap of box.

**Ship samples for overnight delivery to the KY Division of Laboratory Services**

Refer to 49CFR 173.199 for current regulations on packaging and shipping of Category B infectious substances  
**KY Division of Laboratory Services (502)564-4446**