

MIDWIFE INFORMATION FOR KY-CHILD

KY-CHILD and KOG Registration

Effective November 19, 2020, all Kentucky licensed midwives will have the ability to register and access KY-CHILD to electronically submit birth certificates for Kentucky homebirths. In order to gain access to the KY-CHILD application all Kentucky licensed midwives must first sign up for a Kentucky Online Gateway (KOG) account at https://kog.chfs.ky.gov/. Kentucky licensed midwives will also need to complete a KY-CHILD Access Authorization Request Form KY-CHILD-0002 and email it to chfs.ky.gov to be granted access to KY-CHILD.

Y gov	FAQ Help Q English 💟
Welcome to the Kentucky Online Gates	Nav
 Are you doing business in or with the Commonwealth of Kentucky? Are you a citizen or resident applying for or receiving benefits? Are you seeking government services from the Commonwealth? If you answered "Yes" to any one of these questions, please sign into your existing Kentucky Online Cateway account or click on the button below to create an account. 	State Employee Gateway Login our State Employee account using either your: EMAIL ADDRESS -OR- KHRIS ID
SIGN IN CREATE ACCOUNT	

Fig. 1 – Shows where to sign up for a KOG account at <u>https://kog.chfs.ky.gov</u>.

Birth Worksheets

Licensed Kentucky Midwives who are electronically filing birth certificates in KY-CHILD are required to upload a signed copy of the Form VS-2WA Live Birth Worksheet. This includes copies of Form VS-2WB Multiple Live Birth Attachment Worksheet for each additional infant born in a multiple pregnancy. Electronic fill-in copies of the Live Birth Worksheet and Multiple Live Birth Attachment Worksheet can be found in KY-CHILD in the menu on the left-hand side or on the Office of Vital Statistics (OVS) website. These can be electronically filled-in and sign or completed by hand and scanned.

Kentucky
Announcements
Alerts and News
KY-CHILD
KYCHILD Access Form
VS-8B Voluntary Acknowledgement
Live birth Worksheet
Worksheet Mother (Spanish)
Stillbirth Worksheet
MultipleBirths Worksheet
CDC-Reporting Health Information on Birth Certificate
CDC-Facility WorkSheet Guide
User Guide
Logout
Show/ Hide Task List

Fig. 2 – Shows the KY-CHILD menu with links to birth worksheets, forms, and guides.

KY-CHILD users will be prompted to upload documents before submitting birth record to OVS on the Birthing Summary screen.

Birthing Summary				
	Previous	Cancel	Next	
Child				
Child's Name: BABY NEW				
Date of Birth: 01/01/2021				
Time of Birth: 1300				
Sex of Child: MALE				
Birthing Facility: KENTUCKY MIDWIVES				
Type of Place Where Birth Occurred: HOME (INTENDED)				
Child's Birth Record History: Created By :ROBERT.ROSS@EXTERUAT.UATCIT.U Updated By :ROBERT.ROSS@EXTERUAT.UATCIT.U	AT Created Date:2/19/2021 9 JAT Updated Date:2/19/2021 1	:58:45 AM 0:03:38 AM		
Mother Mother's Current Legal Name: MOTHER NEW				
Mother's Name Prior to First Marriage: MOTHER NEW				
Father				
No Father Information is Present: Father information	has been marked unknown, unmar	ied or separated 10 months or more.		
Documents Upload				
Documents opiouu				
DOCUMENT NAME		FILE NAME		ACTION
Birth Work Sheet		Choose File No file chosen Upload file		
Control Panel				
Save and Finalize Print Draft Certificate Return to Active Patients Scre	en			

Fig. 3 – Shows the Birthing Summary Screen in KY-CHILD.

To upload the Live Birth Worksheet, please click on the "Choose File" button and select the document you want to upload. Acceptable file formats for upload are .pdf, .jpg, .jpeg, and .png. Other file formats will fail to upload. Once the file is chosen, please click the "Upload File" button. There is a file size limit of 4MB for a document uploaded in KY-CHILD.

Documents Upload	
DOCUMENT NAME	FILE NAME
Birth Work Sheet	Choose File No file chosen Upload file

Fig. 4 – Shows the Documents Upload portion of the Birthing Summary.

Please Note: OVS will reject all birth record submissions missing the Live Birth Worksheets. In this case, the record will be returned to the KY-CHILD user **highlighted in red** and will receive a message in KY-CHILD with the rejection reason, "Failure to submit birth worksheet".

ENTUCKY BINET FOR HEALTH AND FAMILY SERVICES Failure to submit birth worksheet.						Kentucky.gov KY Agencies								
KY-CHILD About CHFS Contact Us Fo Kentuckie unnouncements	_	ve Patients at		M how All Events	Show Open	Birth		ОК	_	-	-			_
lerts and News Y-CHILD	Select	<u>Child's</u> Medical Rec. <u>#</u>	<u>Hosp Reg</u> #	<u>Child's Last</u> <u>Name</u>	<u>Child's</u> <u>First</u> <u>Name</u>	<u>Child's</u> <u>Date of</u> <u>Birth</u>	Active patier Mother's Current Last	<u>Mother's</u> <u>Maiden Last</u>	Mother's Maiden <u>First</u>	Mother's SSN	<u>Plurality</u>	<u>Birth</u> Order	<u>Cert</u> <u>Started</u>	<u>Reject</u> Comments
YCHILD Access Form /S-8B Voluntary Acknowledgement	<u>Select</u>	11111111	2021000015	NEW	BABY	01/01/2021	NEW	NEW	MOTHER	444-55- 6666	1	1	Y	View
ve birth Worksheet	Select	161616	2020000164	TEST	COUNTY	11/17/2020	TEST	TEST	MOTHER	141-41- 4141	1	1	Y	

Fig. 5 – Show a rejected KY-CHILD birth record.

If it is not possible for the worksheet to be submitted electronically, it should be mailed to OVS at the address below.

Attn: Homebirths Office of Vital Statistics 275 East Main Street, 1 E-A Frankfort, KY 40621

No homebirth will be filed until the birth worksheet is received and approved by OVS.

Declaration of Paternity

A Declaration of Paternity Form VS-8, if completed by the parents at the time of filing the birth certificate, may also be uploaded, and submitted with the birth certificate and worksheet. A copy of the Declaration of Paternity Form can be found at the link below.

https://chfs.ky.gov/agencies/dph/dehp/vsb/Forms/VS8.pdf

To upload a Declaration of Paternity, complete Question #15 located in the Mother's Information section in KY-CHILD. Next click on the "Browse..." button and select the document you want to upload. Acceptable file formats for upload are .pdf, .jpg, .jpeg, and .png. Other file formats will fail to upload. Once the file is chosen, please click the "Upload File" button. There is a file size limit of 4MB for a document uploaded in KY-CHILD.

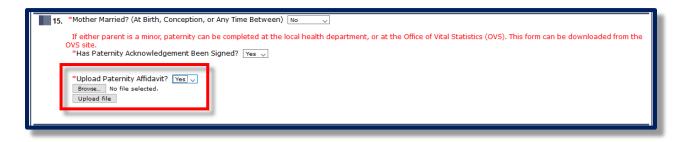


Fig. 6 – Shows the Paternity Upload portion in KY-CHILD.

Newborn Screening

Per <u>902 KAR 4:030</u>, licensed Kentucky midwives are responsible for submitting Newborn Screening Data between 24 to 48 hours after the birth of the child in KY-CHILD.

If the Kentucky licensed midwife is not submitting lab events to Kentucky state labs, there is no need to complete the lab events portion in KY-CHILD. However, Kentucky licensed midwives should still submit Hearing and Critical Congenital Heart Defects (CCHD) events if applicable.

For more information about Newborn Screening please visit: https://chfs.ky.gov/agencies/dph/dmch/cfhib/Pages/newbornscreening.aspx

Contact Information

For more information regarding Kentucky homebirths please visit: <u>https://chfs.ky.gov/agencies/dph/dehp/vsb/Pages/homebirths.aspx</u>

If you have any questions regarding the new system updates and policy changes, please visit: <u>https://chfs.ky.gov/agencies/dph/dehp/vsb/Pages/kychild.aspx</u> or call OVS Vital Events Supervisor at (502)-564-4212 ext. 3222.