

How to Print Official Immunization Certificate for School Entry, COVID-19 Specific Record, & Immunization Records from KYIR

**Official Immunization Certificates are intended only for children 18 years of age and younger who are attending a child day care center, preschool program, or a public/private primary or secondary school.*

From the home screen, search for your patients on the Patients → Search screen. Use the first to letters of the patients first and last name followed by the date of birth. (If not found, add patient as new. See the [Adding New Patients in KYIR Quick Guide](#))

Patient Search

Search Criteria

Patient ID	Identifier Type	Identifier Value		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Last Name	First Name	Middle Name	DOB	Gender
LIG	BU	<input type="text"/>	MM/DD/YYYY	<input type="text"/>
Birth Info				
Mother Last Name	Mother First Name	Mother Middle Name	Mother Maiden Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Father Last Name	Father First Name	Father Middle Name		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

From search results, click Demographics to confirm the accuracy of patient's eligibility, address, phone number, and primary contact information. (Demographic information may need to be updated, see the [Updating Patient Demographics Guide](#) and [Updating Patient's Primary Contact's guide](#).)

Patient Search

Search Criteria

Patient ID	Identifier Type	Identifier Value		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Last Name	First Name	Middle Name	DOB	Gender
LIGHT	BUZ	<input type="text"/>	02/02/2013	<input type="text"/>
Birth Info				
Mother Last Name	Mother First Name	Mother Middle Name	Mother Maiden Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Father Last Name	Father First Name	Father Middle Name		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

Search Results - 1 record(s)

ID	Name	Phone	VFC	Gender	DOB	Action
1700461	LIGHTYEAR, BUZZ 123 GALLAXY WAY LEXINGTON, KY 40511		1	M	02/02/2013	<input type="button" value="Demographics"/>

Once patient's demographics are confirmed, click on the Immunizations tab on the left side of the screen.

KYIR MCCracken REG JUVENILE DET CTR, P204 - MCCracken REG JUV... PATIENT SEARCH

WEB IZ

LIGHTYEAR, BUZZ ID: 1700461 DOB: 02/02/2013 AGE: 7Y 6M 18D GENDER: M Precautions / Contraindications ARE specified

Patient Demographics ? i [Cancel] [Links] [Update]

Edit

Patient Info | Primary Contact | Alias | Health Ins | Contact Info | Address | Race/Ethnicity | Employment Info | Birth Info

Patient Information

Last Name * LIGHTYEAR First Name * BUZZ Middle Name Generation

Gender * MALE DOB * 02/02/2013 Birth Time HH:MM AM/PM (HH:MM A/P)

Patient Eligibility * (1) TITLE 19 (<19YRS) [MEDICAID]

Other ID SSN 999-99-9999

Language English Speaking? Interpreter Needed?

This will take you to the patient's Immunizations page. Select the "Links" button to open the drop down menu. Ensure your browser's pop-up blocker is turned off and select Official Immunization Certificate/Immunization Record to generate the PDF file to print.

LIGHTYEAR, BUZZ ID: 1700461 DOB: 02/03/2004 AGE: 17Y 7M 11D GENDER: M

Immunizations Home i Learn More [Links] [Select Action]

View

DOB 02/03/2004 Age 17Y 7M 11D History of NO

Recommended Immunizations for today: 09/14/2021 (17Y 7M 11D)

1 Official Immunization Certificate

2 Vaccine Documentation/Consent Form

3 COVID-19 Vaccination Record

Patient Events

ACIP Adult Immunization Schedule

ACIP Child and Adolescent Immunization Schedule

Edit Vaccine Defaults

Immunization Record

1. Official Immunization Certificates are intended only for children 18 years of age and younger who are attending a child day care center, preschool program, or a public/private primary or secondary school. Certificates will not include COVID-19 Vaccinations.
2. COVID-19 Vaccination Record will show COVID-19 specific vaccination record details (doesn't replace CDC issued COVID-19 shot card).
3. Full complete immunization record.

