

## LOCAL HEALTH PERSONNEL JOB DESCRIPTION

<b>CLASS TITLE:</b> MNT Nutritionist III	
<b>TITLE CODE:</b> 2513	<b>SERIES:</b> Nutrition
<b>SELECTION METHOD:</b> 100% qualifying	<b>SALARY: (MIN-MID) \$24.18-\$30.06</b> <b>GRADE: 20</b> <b>SPECIAL ENTRANCE RATE:</b> May be adjusted at agency's discretion based upon additional education & experience.
<b>POSITIONS IN THIS CLASS GENERALLY REPORT TO:</b> Nutrition Services Supervisor or Director of Nutrition Services	
<b>PRIMARY USER AGENCY:</b> LOCAL HEALTH DEPARTMENT	

**CHARACTERISTICS OF THE CLASS:** CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Under limited supervision performs work of moderate to complex nutrition case management of medically high risk individuals including physician prescribed dietary and nutrition regimens and intensive counseling (Medical Nutrition Therapy/MNT).

**MINIMUM REQUIREMENTS:** MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S ABILITY TO PERFORM THE WORK PROPERLY.

**EDUCATION:** See Special Requirements

**EXPERIENCE:** Three (3) years of experience as a Licensed Dietitian/Certified Nutritionist or three (3) years providing Medical Nutrition Therapy.

**SUBSTITUTION CLAUSE:**

**EDUCATION:**

**EXPERIENCE:** Master's degree in human nutrition, dietetics, food and nutrition, community nutrition, food systems management or related area may be substituted for one (1) year experience.

**SPECIAL REQUIREMENTS:** (AGE, LICENSURE, REGULATION, ETC.) Must be a Registered Dietitian (D) by the Kentucky State Board of Licensure and Certification as provided in KRS 310.021 or be certified as a Certified Nutritionist (CN) by the Kentucky State Board of Licensure and Certification as provided in KRS 310.031.

**POST EMPLOYMENT REQUIREMENTS:** EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY. Must maintain current licensure and certification. Must complete required annual updates.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION:** EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY'S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Proficient in assessment and/or MNT nutrition status of individuals and develops basic and/or MNT nutrition plan appropriate for each client or client group according to programmatic criteria. Interprets current research regarding basic nutrition and MNT and provides technical assistance and consultation for other health care professionals. Other responsibilities may include assessing community nutrition needs; developing and implementing community events and programs; collaborating with state and community agencies; planning and delivering in-service training and education for public health personnel. Maintains quality of services in accordance with agency policies and as outlined in the WIC & Nutrition Manual and Administrative Reference (AR). Obtains National Provider Identification (NPI) number for reimbursement for MNT services. May function autonomously with supervisor available. May serve as a working supervisor or lead person for nutritionist or support staff. Coordinates basic and MNT nutrition and mentoring activities with other staff. Makes recommendation for policy changes.

**TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:** INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent inside the clinic or community setting.

**ADDITIONAL REQUIREMENTS:**

Applicants and employees in this classification may be required to submit to a drug screening test and background check according to the agency's policies.

**DATE CLASS ESTABLISHED:** 07/01/07

**DATE OF LAST REVISION:** 10/3/2022

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.