

## LOCAL HEALTH PERSONNEL JOB DESCRIPTION

<b>CLASS TITLE:</b> Nutritionist II	
<b>TITLE CODE:</b> 2509	<b>SERIES:</b> Nutrition
<b>SELECTION METHOD:</b> 100% qualifying	<b>SALARY: (MIN-MID) \$20.30-\$25.24</b> <b>GRADE: 17</b> <b>SPECIAL ENTRANCE RATE:</b> May be adjusted at agency's discretion based upon additional education & experience.
<b>POSITIONS IN THIS CLASS GENERALLY REPORT TO:</b> Nutrition Services Supervisor or Director of Nutrition	
<b>PRIMARY USER AGENCY:</b> LOCAL HEALTH DEPARTMENT	

**CHARACTERISTICS OF THE CLASS:** CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Performs work of moderate difficulty under moderate supervision as a nutrition professional in the implementation of basic nutrition services provided to clients in public health nutrition programs, such as pre-conceptional health, prenatal, wellness, WIC (Women, Infant and Children), etc. Considerable knowledge of basic nutritional assessments and practices.

**MINIMUM REQUIREMENTS:** MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S ABILITY TO PERFORM THE WORK PROPERLY.

**EDUCATION:** Bachelor's Degree with a major in community nutrition, public health nutrition, foods and nutrition or dietetics or a health-related field with 18 semester hours of food and nutrition or dietetics.

**EXPERIENCE:** One (1) year of experience as a Nutritionist or one (1) year in providing nutrition and health related counseling and education and successful demonstration of competencies of the Nutritionist I.

**SUBSTITUTION CLAUSE:**

**EDUCATION:** N/A

**EXPERIENCE:** Master's degree in community nutrition, public health nutrition, foods and nutrition or dietetics will substitute for one (1) year of experience.

**SPECIAL REQUIREMENTS:** (AGE, LICENSURE, REGULATION, ETC.) N/A

**POST EMPLOYMENT REQUIREMENTS:** EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY. Must complete required annual updates

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION:** EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY'S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Provides detailed nutrition assessment, education and counseling to clients and/or groups of clients concerning nutrition requirements for normal development through stages of the life cycle. Develops a detailed nutrition plan appropriate for each client or client group according to programmatic criteria. Interprets current research regarding basic nutrition through stages of the life cycle and provides technical assistance and consultation for other health care professionals. Other responsibilities may include assessing community nutrition needs; developing and implementing community events and programs; collaborating with state and community agencies; planning and delivering in-service training and education for public health personnel. Maintains quality of services in accordance with agency policies and as outlined in the WIC & Nutrition Manual and Administrative Reference (AR). Monitors nutrition programs to ensure compliance with federal and state standards and regulations. Mentors nutrition paraprofessionals for the WIC Program. May provide functional supervision and direction of Nutrition I staff and/or paraprofessional staff. Identifies staff development and training needs and ensures training obtained.

**TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:** INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent inside the clinic or community setting.

**ADDITIONAL REQUIREMENTS:**

Applicants and employees in this classification may be required to submit to a drug screening test and background check according to the agency's policies.

**DATE CLASS ESTABLISHED:** 07/01/07

**DATE OF LAST REVISION:** 10/3/2022

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.