

**LOCAL HEALTH PERSONNEL JOB DESCRIPTION**

<b>CLASS TITLE:</b> Licensed Practical Nurse I – Home Health	
<b>TITLE CODE:</b> 2145	<b>SERIES:</b> Nursing
<b>SELECTION METHOD:</b> 100% qualifying	<b>SALARY: (MIN-MID) \$15.17-\$18.86</b> <b>GRADE: 12</b> <b>SPECIAL ENTRANCE RATE:</b> May be adjusted at agency’s discretion based upon additional education & experience.
<b>POSITIONS IN THIS CLASS GENERALLY REPORT TO:</b> Designated RN or Nurse Supervisor	
<b>PRIMARY USER AGENCY:</b> LOCAL HEALTH DEPARTMENT	

**CHARACTERISTICS OF THE CLASS:** CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Under close to moderate supervision, performs entry-level nursing functions and services delegated by a registered nurse or physician to clients in their place of residence. Would receive job specific training (mentorship) in the requirements and scope of practice of the various assigned health department programs and services.

**MINIMUM REQUIREMENTS:** MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE’S ABILITY TO PERFORM THE WORK PROPERLY.

**EDUCATION:** See Special Requirements

**EXPERIENCE:** None

**SUBSTITUTION CLAUSE:** N/A

**EDUCATION:** N/A

**EXPERIENCE:** N/A

**SPECIAL REQUIREMENTS:** (AGE, LICENSURE, REGULATION, ETC.) Licensed Practical Nurse (LPN) License in Kentucky or compact state or Kentucky provisional license meeting all requirements of KRS 314.051 and approval to practice as a Licensed Practical Nurse Applicant (LPNA).

**POST EMPLOYMENT REQUIREMENTS:** EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY. Completion of any training/certification required for testing.

Must maintain current LPN licensure in Kentucky or compact state. Must complete required annual updates.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION:** EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY’S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION.

Provides entry-level intermittent nursing care under close to moderate supervision of a registered nurse or medical practitioner according to the Scope of Practice for a Licensed Practical Nurse; conducts basic nursing assessment of client, obtains basic specimens as directed; assesses pain management and completes review of medications and reports to supervising nurse, as indicated; participates in the development and implementation of plans of care; initiates appropriate teaching and demonstration of care for client’s/families and periodically evaluates teaching plans; participates in team meetings/case conferences to evaluate client’s response to care and need to alter the plan of care; provides thorough documentation and submits appropriate reports as required.

**TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:** INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS. THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent inside a clinic or community setting.

**ADDITIONAL REQUIREMENTS:**

Applicants and employees in this classification may be required to submit to a drug screening test and background check according to the agency’s policies.

**DATE CLASS ESTABLISHED:** 07/01/07      **DATE OF LAST REVISION:** 10/3/2022

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.