**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist I.**

**General Duties include**: This position serves under the close direction of the Nutrition Services Supervisor or Director of Nutrition. Responsibilities for this position include, but are not limited to: Perform work of moderate difficulty under close supervision as an entry level nutrition professional in the implementation of basic nutrition services provided to clients in public health nutrition programs, such as preconception health, prenatal, wellness, WIC (Women, Infant and Children), etc. Participate in on-the-job training activities to deliver basic nutrition services (group and/or individual) based upon programmatic skills, competencies & requirements. Provide basic nutrition assessment, education and counseling to clients and/or groups of clients concerning nutrition requirements for normal development through stages of the life cycle and provide technical assistance and consultation for other health care professionals. Collaborate with state and community agencies; planning and delivering in-service training and education for public health personnel. Maintain quality of service in accordance with agency policies and as outlines in the WIC & Nutrition Manual and Administrative Reference (AR). Other responsibilities may include assessing the community nutrition needs; developing and implementing community events and programs. May coordinate basic nutrition activities with other staff.

**Minimum Education, Training or Experience:** Bachelor Degree with a major in community nutrition, public health nutrition, foods and nutrition or dietetics or a health related degree with 18 semester hours in food and nutrition or dietetics.

**Starting Salary**: $18.07-22.46/hr negotiable with additional experience. Grade 15

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist I.**

**Starting Salary**: $18.07-22.46/hr negotiable with additional experience. Grade 15

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.