**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Licensed Practical Nurse I.**

**General Duties include**: This position serves under close to moderate direction of the assigned Registered Nurse. Responsibilities for this position include, but are not limited to: Interview client to address the presenting/initial reason for visiting the health department and subsequent willingness for service(s) offered and indicated. Conduct basic nursing assessment, as appropriate, for clients using Core Clinical Service Guide (CCSG) service guidelines to obtain and document pertinent physical, social, behavioral, environmental and lifestyle factors that influence health. Obtain basic specimens, as directed, and utilize the Division of Laboratory Services Guidelines for proper laboratory/specimens handling and packaging. Record results, as reported by laboratory, on client’s chart. Describe services that are available (or refer) and eligibility criteria as appropriate. Participate in the development and implementation of plan(s) of care based on the health risk identified during the nursing assessment and discussion with the client, including eligibility determination based on client specific characteristics (age, sex, race, programmatic, ethnic, cultural) outlining services to be provided to promote and maintain optimum health status of the client. Incorporate plan of care into the client medical record. Periodically update plan of care based on follow-up visits and services provided. May supervise unlicensed support/assistive personnel.

**Minimum Education, Training or Experience:** Graduate from a school of practical nursing, college or community and/or technical college, which meet the requirement set by Kentucky State Law.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have current and active Kentucky Practical Nurse License or must have met all requirements of KRS 314.051, having received a provisional license and approval to practice as an LPNA.

**Starting Salary**: $14.31-17.79/hr negotiable with additional experience. Grade 11

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Licensed Practical Nurse I.**

**Starting Salary**: $14.31-17.79/hr negotiable with additional experience. Grade 11

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://KOG.CHFS.KY.GOV/HOME> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.