**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse II.**

**General Duties include**: This position serves under the direction of the Nurse Supervisor. Responsibilities for this position include, but are not limited to: Provides basic nursing functions and services to individuals and families under moderate supervision in a clinic, school or community setting. With supervision, applies a variety of technical, interpersonal, analytical, and organizational skills to problems of health, as they affect clients, families, and the community. Conducts communicable and preventative disease case finding investigations for the purpose of preventing and controlling diseases and disabling conditions and the promotion and maintenance of health populations.

**Minimum Education, Training or Experience:** See special requirements. One year of Registered Nurse (RN) experience.

**Substitution for Education, Training or Experience**: BSN may substitute for the one year of experience.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have RN license in Kentucky or compact state.

**Starting Salary**: $21.52-$26-75/hr negotiable with additional experience. Grade 18

**Apply at** [https://chfs.wd12.myworkdayjobs.com/CHFS](https://urldefense.com/v3/__https:/chfs.wd12.myworkdayjobs.com/CHFS__;!!Db6frn15oIvDD3UI!kQuymUEOe_IkkUzHJim0vgrGsnuBclN8eU1GOsNY_eaaH_mxx6Z_I3yfjmLYbtLvU5sFP6hxORGz62WjGIcmAzsKzb03$) Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse II.**

**Starting Salary**: $21.52-$26-75/hr negotiable with additional experience. Grade 18

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at [https://chfs.wd12.myworkdayjobs.com/CHFS](https://urldefense.com/v3/__https:/chfs.wd12.myworkdayjobs.com/CHFS__;!!Db6frn15oIvDD3UI!kQuymUEOe_IkkUzHJim0vgrGsnuBclN8eU1GOsNY_eaaH_mxx6Z_I3yfjmLYbtLvU5sFP6hxORGz62WjGIcmAzsKzb03$)by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.