**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nurse Supervisor.**

**General Duties include**: This position under limited supervision provides direct supervision of assigned nursing and other agency staff, including the completion of performance evaluations. May serves as a coordinator of services for a program area such as HANDS, Home health, School Health, Health Start, etc. Manages program resources. Assures that accurate information is documented appropriately according to program standards. Prepares programmatic reports as required by the local, state or federal guidelines. Participates in Bioterrorism and Emergency Preparedness activities. May provide direct client care as needed and time permits.

**Minimum Education, Training or Experience:** See special requirements and five (5) years of Registered Nurse (RN) experience.

**Substitution for Education, Training or Experience**: BSN may substitute for two (2) year required experience. Masters Degree in Nursing, Nursing Administration, Nursing Education or Public Health may substitute for three (3) years of experience.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have RN license in Kentucky or compact state.

NOTE: Primary responsibility with PHN’s must have BSN or higher.

**Starting Salary**: $28.79-$35.80/hr negotiable with additional experience. Grade 23

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  **Apply at** <https://chfs.wd12.myworkdayjobs.com/CHFS> Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nurse Supervisor.**

**Starting Salary**: $28.79-$35.80/hr negotiable with additional experience. Grade 23

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://chfs.wd12.myworkdayjobs.com/CHFS> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.