

1. DATE ISSUED MM/DD/YYYY 07/09/2018	2. CFDA NO. 93.197	3. ASSISTANCE TYPE Cooperative Agreement
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DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention  
CDC Office of Financial Resources  
2920 Brandywine Road  
Atlanta, GA 30341

1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded	
4. GRANT NO. 1 NUB2EH001380-01-00 Formerly	5. ACTION TYPE New
6. PROJECT PERIOD From MM/DD/YYYY 09/30/2018 Through MM/DD/YYYY 09/29/2020	
7. BUDGET PERIOD From MM/DD/YYYY 09/30/2018 Through MM/DD/YYYY 09/29/2019	

**NOTICE OF AWARD**  
AUTHORIZATION (Legislation/Regulations)  
Section 317(k)(3) of the Public Health Service Act, 142 U.S.C.  
247b (k)(3)]

8. TITLE OF PROJECT (OR PROGRAM)  
Eliminating lead poisoning through strengthening surveillance, population-based educational outreach, blood lead testing and follow up intervention.

9a. GRANTEE NAME AND ADDRESS Health & Family Services, Kentucky Cabinet for 275 E Main St Ste B Frankfort, KY 40601-2321	9b. GRANTEE PROJECT DIRECTOR Ms. Bethlyn Shepherd 275 E Main St HS2WA FRANKFORT, KY 40621 Phone: 502-564-2154
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10a. GRANTEE AUTHORIZING OFFICIAL Ms. Bethlyn Shepherd 275 E Main St HS2WA FRANKFORT, KY 40621 Phone: 502-564-2154	10b. FEDERAL PROJECT OFFICER Ms. Caroline Lecours 4770 Buford Highway Atlanta, GA 30341 Phone: 404-498-1256
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**ALL AMOUNTS ARE SHOWN IN USD**

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from Item 11m) 445,000.00	
II Total project costs including grant funds and all other financial participation <input checked="" type="checkbox"/>		b. Less Unobligated Balance From Prior Budget Periods 0.00	
e. Salaries and Wages ..... 62,452.00		c. Less Cumulative Prior Award(s) This Budget Period 0.00	
b. Fringe Benefits ..... 72,324.00		d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 445,000.00	
c. Total Personnel Costs ..... 134,776.00		13. Total Federal Funds Awarded to Date for Project Period 445,000.00	
d. Equipment ..... 0.00		14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):	
e. Supplies ..... 780.00		YEAR	TOTAL DIRECT COSTS
f. Travel ..... 5,289.00		a. 2	d. 5
g. Construction ..... 0.00		b. 3	e. 6
h. Other ..... 0.00		c. 4	f. 7
i. Contractual ..... 282,297.00		15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
j. TOTAL DIRECT COSTS → 423,142.00		a. DEDUCTION <input checked="" type="checkbox"/>	
k. INDIRECT COSTS 21,858.00		b. ADDITIONAL COSTS	
l. TOTAL APPROVED BUDGET 445,000.00		c. MATCHING	
m. Federal Share 445,000.00		d. OTHER RESEARCH (Add / Deduct Option)	
n. Non-Federal Share 0.00		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations	
		c. This award notice including terms and conditions, if any, noted below under REMARKS	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached - ☒ Yes ☐ No)

GRANTS MANAGEMENT OFFICER Ralph U Robinson

17. OBJ CLASS	41.51	18a. VENDOR CODE	1610800439B5	18b. EIN	610600439	19. DUNS	927048767	20. CONG. DIST.	06
FY-ACCOUNT NO.		DOCUMENT NO.		CFDA	ADMINISTRATIVE CODE	AMT ACTION FIN ASST		APPROPRIATION	
21. a.	8-93908GK	b.	18NUE2EH001380	c.	93.197	d.	SH	e.	\$207,420.00
22. a.	8-9390A4T	b.	18NUE2EH001380	c.	93.197	d.	SH	e.	\$237,580.00
23. a.		b.		c.		d.		e.	

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 2	DATE ISSUED 07/09/2018
GRANT NO. 1 NUE2EH001380-01-00	

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

## **AWARD ATTACHMENTS**

**Health & Family Services, Kentucky Cabinet for**

**1 NUE2EH001380-01-00**

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**1. Terms and Conditions**

**2. Objective Review Summary Statement**

## **AWARD INFORMATION**

**Incorporation:** In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at <https://www.cdc.gov/grants/federalregulationspolicies/index.html>, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number EH17-1701, entitled Lead Poisoning Prevention – Childhood Lead Poisoning Prevention, and application dated April 19, 2017, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

**Approved Funding:** Funding in the amount of \$445,000 is approved for the Year 01 budget period, which is September 30, 2018 through September 29, 2019. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third party in-kind contribution when applicable.

**Note:** Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

**Financial Assistance Mechanism:** Cooperative Agreement

**Substantial Involvement by CDC:** This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

### **CDC Program Support to Awardees**

CDC will:

- Support awardees in the development/enhancement and implementation of their lead poisoning surveillance programs.
- Review the use of data and information collection methods and analysis instruments specific to the use of CDC HHLPPS.
- Provide guidance in implementing activities, and will identify major program issues, strategies, and priorities related to the cooperative agreement.
- Provide technical assistance in assessing program effectiveness.
- Promote collaboration with other federal, state, and local health; environmental; and housing agencies by initiating contacts, conference calls, and on-site visits to discuss programmatic issues.
- Provide HHLPPS at no cost, support awardees in deployment of the system and migration of data from other systems to HHLPPS, and provide ongoing maintenance of the system. (Note: Many states previously established HHLPPS under CDC-funded cooperative agreements.)

- Provide assistance in the evaluation of surveillance activities and reporting and disseminating reports to partners.
- Provide consultation and technical assistance regarding techniques and approaches used to deliver or render services.
- Review the use of data and information collected to support development, enhancement or implementation of population-based interventions and/or designating areas as lead-safe.

**Objective Review Statement Response Requirement:** The review comments on the strengths and weaknesses of the proposal are provided as part of this award. A response to the weaknesses in these statements must be submitted to and approved, in writing, by the Grants Management Specialist/Grants Management Officer (GMS/GMO) noted in the CDC Staff Contacts section of this NoA, no later than 30 days from the budget period start date. Failure to submit the required information by the due date, October 31, 2018, will cause delay in programmatic progress and will adversely affect the future funding of this project.

**Programmatic comment:** Staff for environmental risk assessments or case management will be allowed through EH17-1701 cooperative agreement funding cycle (9/29/2020), however, staff must support strengthening linkages and processes to identify lead-exposed children.

**Budget Revision Requirement:** By October 31, 2018 the recipient must submit a revised budget with a narrative justification. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

- **FRINGE** – The fringe total is higher than the total salaries. Please provide Fringe policy.

**Program Income:** Any program income generated under this grant or cooperative agreement will be used in accordance with the Addition alternative.

**Addition alternative:** Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

**Note:** The disposition of program income must have written prior approval from the GMO.

#### **FUNDING RESTRICTIONS AND LIMITATIONS**

**Indirect Costs:** Indirect costs are approved based on the recipient's approved Cost Allocation Plan dated June 9, 2016.

#### **REPORTING REQUIREMENTS**

**Performance Progress and Monitoring:** Performance information collection initiated under this grant/cooperative agreement has been approved by the Office of Management and Budget under OMB Number 0920-1132, "Performance Progress and Monitoring Report", Expiration Date 8/31/2019. The components of the PPMR are available for download at: <https://www.cdc.gov/grants/alreadyhavegrant/Reporting.html>.

**Prevention Fund Recipient Reporting Rescission:** Effective May 31, 2018, CDC grant award recipients that complete projects or activities which are funded under the Prevention and Public Health Fund (PPHF) (Section 4002 of Public Law 111-148) are no longer required to report separately on their use of PPHF funds, or distinguish sub-recipients use of PPHF funds. The rescission of PPHF reporting requirements does not alter or change administrative, programmatic, financial, or other reporting requirements indicated in a Notice of Award.

**Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIS):** Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services  
Victoria McBee, Grants Management Specialist  
Centers for Disease Control and Prevention  
OD, Environmental, Occupational Health & Injury Prevention Services Branch  
2960 Brandywine Road, MS E-01  
Atlanta, GA 30318  
Fax: 770-488-2688 (Include "Mandatory Grant Disclosures" in subject line)  
Email: [YIG9@cdc.gov](mailto:YIG9@cdc.gov) (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services  
Office of the Inspector General  
ATTN: Mandatory Grant Disclosures, Intake Coordinator  
330 Independence Avenue, SW  
Cohen Building, Room 5527  
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or  
Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

#### **PAYMENT INFORMATION**

*The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to [hhtips@oig.hhs.gov](mailto:hhtips@oig.hhs.gov) or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.*

**Payment Management System Subaccount:** Funds awarded in support of approved activities have been obligated in a newly established subaccount in the PMS, herein identified as the "P Account". Funds must be used in support of approved activities in the NOFO and the approved application. All award funds must be tracked and reported separately.

The grant document number identified on the bottom of Page 1 of the Notice of Award must be known in order to draw down funds.

#### **CDC Staff Contacts**

**Grants Management Specialist:** The GMS is the federal staff member responsible for the day-to-day management of grants and cooperative agreements. The GMS is the primary contact of recipients for business and administrative matters pertinent to grant awards.

**GMS Contact:**

Victoria McBee, Grants Management Specialist  
Centers for Disease Control and Prevention (CDC)  
OD, Environmental, Occupational Health & Injury Prevention Services Branch  
2960 Brandywine Road, MS E-01  
Atlanta, GA 30341  
Telephone: 770-488-2825  
Fax: 770-488-2688  
Email: [yig9@cdc.gov](mailto:yig9@cdc.gov)

**Program/Project Officer:** The PO is the federal official responsible for monitoring the programmatic, scientific, and/or technical aspects of grants and cooperative agreements, as well as contributing to the effort of the award under cooperative agreements.

**Programmatic Contact:**

Carolina Lecours, Project Officer  
Division of Emergency and Environmental Health Services  
National Center for Environmental Health  
Centers for Disease Control and Prevention (CDC)  
4770 Buford Highway - Mailstop F58  
Atlanta, Georgia 30341  
Phone: 404-498-1256  
E-mail address: [nbo3@cdc.gov](mailto:nbo3@cdc.gov)

**Grants Management Officer:** The GMO is the federal official responsible for the business and other non-programmatic aspects of grant awards. The GMO is the only official authorized to obligate federal funds and is responsible for signing the NoA, including revisions to the NoA that change the terms and conditions. The GMO serves as the counterpart to the business officer of

the recipient organization.

**GMO Contact:**

**Tiffany Mannings, Grants Management Officer**  
**Centers for Disease Control and Prevention (CDC)**  
**OD, Environmental, Occupational Health & Injury Prevention Services Branch**  
**2960 Brandywine Road, Mail Stop E-01**  
**Atlanta, GA 30341**  
**Telephone: 770-488-2515**  
**Fax: 770-488-2670**  
**Email: [yuo7@cdc.gov](mailto:yuo7@cdc.gov)**



1. DATE ISSUED MM/DD/YYYY 09/17/2018  
2. CFDA NO. 93.197  
3. ASSISTANCE TYPE Cooperative Agreement

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Centers for Disease Control and Prevention  
CDC Office of Financial Resources  
2920 Brandywine Road  
Atlanta, GA 30341

1a. SUPERSEDES AWARD NOTICE dated 07/09/2018  
except that any additions or restrictions previously imposed remain  
in effect unless specifically rescinded

4. GRANT NO. 6 NUB2EH001380-01-01  
Formerly  
5. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY  
From 09/30/2018 Through 09/29/2020

7. BUDGET PERIOD MM/DD/YYYY  
From 09/30/2018 Through 09/29/2019

## NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)  
Section 317(k)(3) of the Public Health Service Act, [42 U.S.C.  
247b (k)(3)]

### 8. TITLE OF PROJECT (OR PROGRAM)

Increase outreach and surveillance in localized high-risk areas within Kentucky thereby continuing activities from CDC-RFA-BH17-1701:  
Lead Poisoning Prevention-Childhood Lead Poisoning Prevention.

9a. GRANTEE NAME AND ADDRESS  
Health & Family Services, Kentucky Cabinet for  
275 E Main St Ste B  
Frankfort, KY 40601-2321

9b. GRANTEE PROJECT DIRECTOR  
Ms. Bethlyn Shepherd  
275 E Main St HS2WA  
FRANKFORT, KY 40621  
Phone: 502-564-2154

### 10a. GRANTEE AUTHORIZING OFFICIAL

Ms. Bethlyn Shepherd  
275 E Main St HS2WA  
FRANKFORT, KY 40621  
Phone: 502-564-2154

### 10b. FEDERAL PROJECT OFFICER

Ms. Carolina Lecours  
4770 Buford Highway  
Atlanta, GA 30341  
Phone: 404-498-1256

### ALL AMOUNTS ARE SHOWN IN USD

#### 11. APPROVED BUDGET (Excludes Direct Assistance)

I Financial Assistance from the Federal Awarding Agency Only

II Total project costs including grant funds and all other financial participation

☒ I

a. Salaries and Wages ..... 62,452.00  
b. Fringe Benefits ..... 72,324.00  
c. Total Personnel Costs ..... 134,776.00  
d. Equipment ..... 0.00  
e. Supplies ..... 780.00  
f. Travel ..... 5,589.00  
g. Construction ..... 0.00  
h. Other ..... 23,000.00  
i. Contractual ..... 404,160.00  
j. TOTAL DIRECT COSTS ..... 568,305.00

k. INDIRECT COSTS ..... 32,445.00

I. TOTAL APPROVED BUDGET ..... 600,750.00

m. Federal Share ..... 600,750.00

n. Non-Federal Share ..... 0.00

#### 12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11m) 600,750.00  
b. Less Unobligated Balance From Prior Budget Periods 0.00  
c. Less Cumulative Prior Award(s) This Budget Period 445,000.00  
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 155,750.00  
13. Total Federal Funds Awarded to Date for Project Period 600,750.00

#### 14. RECOMMENDED FUTURE SUPPORT

(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2		d. 5	
b. 3		e. 6	
c. 4		f. 7	

#### 15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION  
b. ADDITIONAL COSTS  
c. MATCHING  
d. OTHER RESEARCH (Add / Deduct Option)  
e. OTHER (See REMARKS)

☒ b

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY OR THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation  
b. The grant program regulations.  
c. This award notice including terms and conditions, if any, noted below under REMARKS.  
d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -

☒ Yes

☐ No)

GRANTS MANAGEMENT OFFICI Ralph U Robinson

17. OBJ CLASS	41.51	18a. VENDOR CODE	1610600439B5	18b. EIN	610600439	19. DUNS	927049767	20. CONG. DIST.	06
FY-ACCOUNT NO.		DOCUMENT NO.		CFDA		ADMINISTRATIVE CODE		AMT ACTION FIN ASST	APPROPRIATION
21. a.	8-93908GK	b.	18NUE2EH001380	c.	93.197	d.	EH	e.	\$0.00
22. a.	8-9390A4T	b.	18NUE2EH001380	c.	93.197	d.	EH	e.	\$0.00
23. a.	8-9390AEU	b.	18NUE2EH001380	c.	93.197	d.	EH	e.	\$155,750.00

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 3	DATE ISSUED 09/17/2018
GRANT NO. 6 NUE2EH001380-01-01	

**Direct Assistance**

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

NOTICE OF AWARD (Continuation Sheet)

PAGE 3 of 3	DATE ISSUED 09/17/2018
GRANT NO. 6 NUE2EH001380-01-01	

Federal Financial Report Cycle			
Reporting Period Start Date	Reporting Period End Date	Reporting Type	Reporting Period Due Date
09/30/2018	09/29/2019	Annual	12/28/2019
09/30/2019	09/29/2020	Annual	12/28/2020

## **AWARD ATTACHMENTS**

Health & Family Services, Kentucky Cabinet for

6 NUE2EH001380-01-01

- 
1. Revised Terms
  2. Supplemental Technical Review

## AWARD INFORMATION

**Approved Supplemental Funding:** The purpose of this amendment is to approve Supplemental funding in the amount of \$155,750 for the Year 01 budget period, which is September 30, 2018 through September 29, 2019. These additional funds are authorized and have been distributed as indicated in the approved budget of this Notice of Award. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

**Technical Review Statement Response Requirement:** The review comments on the strengths and weaknesses of the supplemental proposal are provided as part of this award. A response to the weaknesses in these statements must be submitted to and approved, in writing, by the Grants Management Specialist/Grants Management Officer (GMS/GMO) noted in the CDC Staff Contacts section of this NoA, no later than 30 days from the budget period start date. Failure to submit the required information by the due date, October 31, 2018, will cause delay in programmatic progress and will adversely affect the future funding of this project.

- **WORK PLAN:** Please provide a revised budget and work plan that align with other activities that involve outreach efforts that can be completed and link back to strengthening blood lead testing and reporting. (Please contact project officer if additional information is needed.)

**Budget Revision Requirement:** By October 31, 2018 the recipient must submit a revised budget with a narrative justification. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the CDC Staff Contacts section of this notice before the due date.

- **EQUIPMENT** – Recipient budgeted for software under equipment; recipient must redirect proposed ARCGIS software to the OTHER cost category.
- **CONTRACTUAL** – For each proposed contractor, recipient must provide all six required contractual elements outlined in the CDC Budget Preparation Guidelines.

Please be advised that recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to their cooperative agreement are allowable, allocable, and reasonable.

All other terms and conditions issued with this award remain in effect, unless otherwise changed, in writing, by the Grants Management Officer.

## CDC STAFF CONTACTS

**GMO Contact:**

Tiffany Mannings, Grants Management Officer  
Centers for Disease Control and Prevention (CDC)

OD, Environmental, Occupational Health & Injury Prevention Services Branch  
2960 Brandywine Road, Mail Stop E-01  
Atlanta, GA 30341  
Telephone: 770-488-2515  
Fax: 770-488-2670  
Email: [yuo7@cdc.gov](mailto:yuo7@cdc.gov)

**GMS Contact:**

Victoria McBee, Grants Management Specialist  
Centers for Disease Control and Prevention (CDC)  
OD, Environmental, Occupational Health & Injury Prevention Services Branch  
2960 Brandywine Road, MS E-01  
Atlanta, GA 30341  
Telephone: 770-488-2825  
Fax: 770-488-2688  
Email: [yig9@cdc.gov](mailto:yig9@cdc.gov)

**Programmatic Contact:**

Carolina Lecours, Project Officer  
Division of Emergency and Environmental Health Services  
National Center for Environmental Health  
Centers for Disease Control and Prevention (CDC)  
4770 Buford Highway - Mailstop F58  
Atlanta, Georgia 30341  
Phone: 404-498-1256  
E-mail address: [nbo3@cdc.gov](mailto:nbo3@cdc.gov)