

Administrative Regulations Notice

January 2026

The Department for Public Health has filed the following amended administrative regulations.

- 902 KAR 8:060. Salary adjustments for local health departments. The amendment to this administrative regulation adds that the salary for newly appointed personnel can be a range between the classification minimum and midpoint, adds clarification to ensure that an employee who has received an in-range salary adjustment due to a change in job duties or who has been detailed to special duty does not lose salary increases such as annual pay raises when the in-range duties or special duty ends, increases the salary increase from three to five percent when an employee successfully completes a probationary period, and clarifies that discretionary salary increases are limited to once per evaluation year.
- 902 KAR 8:070. Recruitment, examination, and certification of eligible applicants for local health departments. The amendment to this administrative regulation updates the application to an electronic process, deletes the material incorporated by reference as this material is no longer required, and revises the register of eligible applicant requirements.
- 902 KAR 8:080. Initial appointment, probationary period, layoffs, performance evaluation, and the resignation of employees of local health departments. The amendment to this administrative regulation removes the prohibition for a variable hour employee to receive a salary adjustment, updates the employee performance evaluation process, clarifies the timeline for notifying an employee whose probationary period will be extended, clarifies that termination by the employee can either be through resignation or notice of retirement, and deletes the material incorporated by reference as this material is no longer required.
- 902 KAR 8:096. Local health department employee performance evaluation program. The amendment to this administrative regulation updates the employee performance procedures and deletes the material incorporated by reference as this material is no longer required.
- 902 KAR 8:120. Leave provisions applicable to employees of local health departments. The amendment to this administrative regulation adds that an employee who separates employment without proper notice or who is dismissed for cause shall not be paid for the accumulated annual leave, clarifies that the rate for holiday pay is based on a 7.5 hour work day, and adds that an employee who is dismissed for cause shall not be paid for the accumulated compensatory time.

PUBLIC HEARING AND PUBLIC COMMENT PERIOD:

A public hearing on this administrative regulation shall, if requested, be held on March 23, 2026, at 9:00 a.m. using the CHFS Office of Legislative and Regulatory Affairs Zoom meeting room. The Zoom invitation will be emailed to each requestor the week prior to the scheduled hearing. Individuals interested in attending this virtual hearing shall notify this agency in writing by March 16, 2026, five (5) workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. This hearing is open to the public. Any person who attends virtually will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on this proposed administrative regulation through March 31, 2026. Send written notification of intent to attend the public hearing or written comments on the proposed administrative regulation to the contact person. Pursuant to KRS 13A.280(8), copies of the statement of consideration and, if applicable, the amended after comments version of the administrative regulation shall be made available upon request.

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