

KY MPPA NEWSLETTER

Kentucky Medicaid Partner Portal Application

May 10, 2023

Public Health Emergency Unwinding

The Public Health Emergency (PHE) issued in 2020 due to Covid-19 will end on May 11, 2023. After the PHE ends, many of the flexibilities implemented will come to an end. Providers must be in compliance to continue participating in KY Medicaid.

Unwinding Goals

The goals of Unwinding are as follows:

1. To comply with CMS federal requirements
2. To prevent administrative terminations

Need Help?

For Navigation and Tech Support, call
877-838-5085 - Option 1, Option 1.

For Provider Enrollment policies or procedures
questions, call 877-838-5085 - Option 1, Option 2.

What is Changing for Providers?

1. Providers will no longer have the option for temporary enrollment.
2. Temporarily enrolled Providers must perform Maintenance to continue participating with KY Medicaid after May 12th.
3. For those providers whose Revalidations were due during the PHE and have not completed it yet, please log into Partner Portal to see new adjusted Revalidation due dates per CMS guidance.

Stakeholder Sessions and Unwinding Questions

To help support Medicaid partners, DMS is holding a virtual Monthly Stakeholder Meeting every third Thursday from 11a-12p.

[Join on Microsoft Teams](#)

Meeting ID: 235 003 905 881

Passcode: roy4wM

Submit Unwinding questions for DMS to address at the Stakeholder Sessions [here](#)

How to Stay Updated During Unwinding

The most up-to-date information will be shared through CHFS social media accounts, Partner Portal messages, KYHealthNet messages, and the CHFS Unwinding Site [here](#)



If you are currently enrolled as a Temporary Provider, you will receive a notification via email as well as a notification on your Partner Portal dashboard to perform Maintenance.

To continue your participation with KY Medicaid:

- On screen **2.2 License Information**, end date the "Temp Enrollment/Registration" license. **To end date:** Select the orange **edit** button in the "Action" column. Enter the date in the license expiration column. Click **Add to grid**. Next, add your permanent license to the grid. To add a new row, click the orange **Add** button. Enter your license information. License dates cannot overlap and must match the dates listed on the license.
- Depending on your Provider Type, a site-visit or application fee may be required. These requirements were waived during the PHE.
- Your enrollment with KY Medicaid will end if you do not submit a Maintenance Application with the required information within six months.

The screenshot displays a web interface for managing provider licenses. On the left is a navigation menu with items like '4.0 Attestations', '5.0 Provider Group Linkage', '6.0 Account Information', '7.0 Fee Payment', '8.0 Document Upload', '9.0 Provider Review', and '10.0 Submit'. The main area features a table with the following data:

License Type	Issue State	License Number	Name	License Designation	License Effective Date	License Expiration Date	Action
Prescriber	Kentucky	12345	Jane Doe	Permanent	05/05/2023	12/31/2024	edit delete
Temporary License/Registration	Kentucky	12345	Jane Doe	Temporary	04/01/2021	05/04/2023	edit delete

Below the table is a form to add a new license. It includes fields for License Type (dropdown), Issue State (dropdown), License Number (text), Provider Name (text), License Designation (dropdown), License Effective Date (calendar), and License Expiration Date (calendar). An 'Add To Grid' button is located below the form. At the bottom of the page are 'Exit', 'Back', and 'Save & Next' buttons.

Information in table is fictional, and does **not** reflect information from an actual Provider's file.

Revalidation

Revalidation requirements were waived during the PHE; now that the PHE is Unwinding, Providers are required to complete Revalidation in order to continue participation with Kentucky Medicaid.

Locating Your Revalidation Due Date

Medicaid Provider ID	Medicaid ID Status	View	Provider Name	NPI	Taxonomy	Medicaid Provider ID Effective Date	Medicaid Provider ID End Date	Revalidation Due Date
1234567890	Active	View	Test, Test	987654321	207Q00000X	1/1/2019	4/15/2023	1/15/2024

Your Revalidation date can be found on your dashboard under KY Medicaid Provider IDs.

Information in tables are fictional, and do **not** reflect information from actual Provider files.

Before Starting Your Revalidation

- You must be linked to the Medicaid ID
- The Revalidation screens mirror the Maintenance screens.
- You must review every screen in the order presented.
- Add any new information and update existing information to ensure your Medicaid ID file is accurate and up to date.
- Depending on the updates you make to your application, you may be prompted to upload supporting documentation.

Steps To Start A Revalidation

- 1 Log into Partner Portal. Once on your Dashboard, **click** the Maintenance.
- 2 Enter the Medicaid ID & **click** Search.
- 3 Review the prepopulated information & select Revalidation under the "I want to perform" section. **Click** continue. You will be asked to confirm that you would like to start the RVL, **click** yes.
- 4 Once you review & update information, submit the application to DMS. If any corrections are needed, DMS will return the application.

Maintenance

*Medicaid ID: 1234567890 [Search] [Clear]

Provider Name: Test, Test NPI: 987654321 Taxonomy: 207RC0001X

Primary Physical Address: 123 Main Street, Frankfort, Kentucky 11223 Revalidation Date: 4/15/2024

Medicaid ID Effective Date: 4/15/2019 Medicaid ID End Date: 6/15/2023 Status: Active Status Reason: Active

* I want to Perform:

Maintenance Revalidation Voluntary Termination Reinstatement Reapplication Intent to bill

* Requested Effective Date: 5/01/2023

[Exit] [Continue]