



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**DEPARTMENT FOR MEDICAID SERVICES**

**Steven Stack, MD**  
SECRETARY


Division of Long-Term Services and Supports

275 East Main Street, 6W-B  
Frankfort, Kentucky 40621  
Phone: (502) 564-7540

**Carmen Hancock**  
DIRECTOR

**Lisa Lee**  
COMMISSIONER

**To:** Non-Institutional Hospice Providers

**From:** Carmen Hancock, Director,   
Division of Long-Term Services and Supports

**Date:** April 17, 2026

**RE:** Non-Institutional Hospice Providers Documentation Submission Policy Clarification

The Department for Medicaid Services (DMS) is issuing this policy clarification to all Non-Institutional Hospice providers, reiterating the requirement to submit all necessary documentation within designated timeframes.

Beginning June 1, 2026, the Department will no longer process Non-Institutional Hospice requests that are not submitted in a timely manner.

Please note:

- Hospice election MAP forms should be submitted to DMS within three (3) business days from the Hospice election date.
  - Providers should submit any current, signed election forms that have not yet been submitted to DMS as soon as possible.
- Hospice extension requests should be submitted in accordance with [907 KAR 1:330 Section 8 \(2\)](#).
- Hospice discharge MAP forms should be submitted to DMS within three (3) business days from the date of discharge.

Providers must submit required documentation to DMS at [HospiceContactCenter@ky.gov](mailto:HospiceContactCenter@ky.gov).

This effort will assist providers in preparing for upcoming changes related to electronic submission through KLOCS in Summer 2026. Additional communication regarding these changes will be shared in the coming months.

For a complete list of Hospice MAP forms, please visit the Hospice Services - Provider Type (44) webpage at <https://www.chfs.ky.gov/agencies/dms/provider/Pages/hospice.aspx>

If you have questions about this policy clarification, please contact DMS at [HospiceContactCenter@ky.gov](mailto:HospiceContactCenter@ky.gov).