



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR MEDICAID SERVICES**

275 East Main Street, 6W-A  
Frankfort, KY 40621  
www.chfs.ky.gov

**Andy Beshear**  
Governor

**Eric C. Friedlander**  
Secretary

**Lisa D. Lee**  
Commissioner

December 21, 2020

To: (Hospitals)

Re: DRG Retrospective Monthly Audit

Dear Medicaid Providers:

The Department for Medicaid Services will be implementing changes to the DRG Retrospective monthly audit process to help reduce barriers and cost associated with mailing, as well as limit the administrative burden for providers based on the historical manual paper intensive process.

The below outlines the changes as of February 1, 2021:

- The DRG Monthly Record Request Letter (MRR Letter) will continue to be sent via US Mail to the Chief Financial Officer, Medical Records Department, and the Utilization Management Department.
- MRR Letter will be sent to the Correspondence Address on file with the Department for Medicaid Services Only. Please verify that your address is correct prior to February 1, 2021, by viewing your provider information via Partner Portal. For assistance, please call (877) 838-5085.
- MRR Letters will be available to providers via KY Health Net
  - Please contact your Gainwell Technologies Representative for additional instructions on location and accessing these files by contacting the EDI Department at 1-800-205-4696
- Providers may submit records utilizing the following submission paths:
  - Secure FTP –
    - For initial set up/access send request to [KYDRG@Carewisehealth.com](mailto:KYDRG@Carewisehealth.com)
  - Fax individual charts toll free (833) 670 -1560
    - Each member shall be sent separately with individual cover sheet to ensure timely processing
  - US Mail – **CD Only** (password protected)  
Carewise Health  
Attn: KY Medicaid DRG Retrospective Review  
9200 Shelbyville Road, Suite **800**  
Louisville, KY 40222

Thank you,

Lee Guice