

**Division of Family Resource & Youth Services Centers
Alternative Funds Distribution (AFD) Terms & Conditions FY27**

Family Resource and Youth Services Centers Alternative Funding Distribution (AFD) is a useful method of funding distribution for school districts who have FRYSC annual funding that will not cover the cost of a full time FRYSC coordinator in a specific center. This method of funding distribution also comes with some additional duties/responsibilities for the school district. Having applied to the Division of FRYSC and been approved, the following terms and conditions apply:

- District must submit a request annually to participate in AFD.
- District finance must commit to run a mid-year MUNIS report to determine if Salary & Fringe are reflective of the current approved AFD Spreadsheet. If changes have occurred, funds must be redistributed to all centers by submitting a revised spreadsheet by January 15th to the Regional Program Manager.
- Within 30 days of District deadline for Purchase Order Request/Encumbrances, District finance must commit to run a MUNIS report to determine if Salary & Fringe are reflective of the current approved AFD Spreadsheet. If changes have occurred, funds must be redistributed to all centers by submitting a revised spreadsheet to the Regional Program Manager.

Continued participation in the AFD is dependent on compliance with the above terms.
Required signatures below.

School District Name _____

School District Finance Officer _____

FRYSC District Contact _____