Division of Child Care Town Hall
Professional Development and Training
August 8th, 2023
Required Trainings and Training Hours

**Licensed Centers/Providers**
- 7.5 hours additional training - 1st year
- 15 hours of training annually
- CCAP Billing Training*
- CPR & First Aid Certification**

**Certified Family Child Care**
- 1.5 hours additional training – 1st year
- 9 hours of training annually
- CPR & First Aid Certification**

**Registered Providers (Relative Providers)**
- CPR & First Aid Certification**

**Orientation**
- Pediatric Abusive Head Trauma (PAHT)

* Indicates a requirement
** Indicates certification required
Where can I find training?

- Define “Approved Training”
- Calendar/Approved Trainings
- Trainer Search
Calendar/Training Search

Title
Specify some keywords about the training you would like to find

Sponsoring Agency
Specify sponsoring agency of the training

Location/County
Select the location for Face to Face, Teleconference, or Webinar trainings you would like to see

Start Date - End Date
Specify a date range in the format mm/dd/yyyy to filter

Cost
☐ Free
Trainer Search

NOTE: This search will provide a list of Trainers with an active Kentucky Trainer Credential who have authorized their information to be made available so interested parties may contact them for training.

**Trainer Name**
First: [ ]
Last: [ ]

Specify the trainer’s first and/or last name

**Trainer Types**
- [ ] Child Care Health Consultant
- [ ] Connect the Dots: Autism
- [ ] DCC Academy: Business Practices Track
- [ ] DCC Academy: Special Needs Track
- [ ] Early Childhood Mental Health Specialist
- [ ] Orientation
- [ ] Strengthening Business Practice ECQA Certified
- [ ] Substance Exposed Infants
- [ ] Connect the Dots
- [ ] CPR and First Aid
- [ ] DCC Academy: Director/Administrator Track
- [ ] Early Childhood Consultant
- [ ] Early Childhood Standards
- [ ] Pediatric Abusive Head Trauma
- [ ] Strengthening Families Trainer
Training Approval Requests

Search the Calendar/Approved Trainings Area FIRST to see if the training is already approved.

Once you are logged into ECE-TRIS, select “Training Requests”.

Complete all details in the Request area and follow the prompts for uploads and information.
Scholarships and Credentials

- Early Childhood Development Scholarships:
  - Non-College Scholarship (CCCC and CDA)
  - Kentucky Higher Education Assistance Authority (KHEAA) Scholarships
  - Milestone Achievement Awards and Related Education Awards
  - CDA Mini-Grants
  - Accreditation Grants

- Apprenticeships
- Digital Badging (coming soon!) & awards
Professional Development Plans

Required per regulation

Can include minimum requirements to comply with regulation

Can include plans for training and certifications beyond regulation requirements (best practice)
Increased Job Satisfaction

Increased Employee Recruitment & Retention

Increased Quality Rating

Less missed days of work due to burn out

Motivation in Staff to Learn and Perform

Increased communication between parents, directors & staff

Professional Development leads to...

Supporting Staff
Reminders about Training and Hire Dates

Do NOT complete trainings prior to an **eligible determination** in KARES!

- Trainings will count for completion, but staff will not receive clock hours for annual regulatory requirements.
- As much as possible, avoid “brand new to child care” hires with a short second year (June).

KARES and ECE-TRIS share reports for hire dates, determination dates, employment history, etc.

- Personal data needs to be accurate ACROSS platforms!
- Incorrect information in either can cause delays and inaccurate reporting.
- Staff under age 18 cannot go in KARES.
Tip Sheet: How to Find Approved Training in ECE-TRIS
Tip Sheet: How to Submit a Training Approval Request in ECE-TRIS
Child Care Aware: Professional Development Site & Locating Your Coach
CCA Sample Professional Development Plan
Tip Sheet: How to Calculate Hours for New Staff
Tip Sheet: Understanding Hire Dates on Records & Reports in ECE-TRIS
Tip Sheet: Hiring Staff & Higher Ed Students Under 18 Years Old
Kentucky Administrative Regulations for Child Care - All Topics

Lots of Links!
Questions?

Department for Community Based Services
Division of Child Care
Professional Development Section

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