

KORE Data Capture System (KDCS): Entering a SUPpoRT Assessment – Video Transcript

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Hello, in this video we're going to go over how to enter a SUPpoRT A assessment into the KORE Data Capture system.

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Once you log into your account, click on the Clients tab on the portal's main page.

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Now click the SUPpoRT Assessments button to filter for clients currently eligible for a SUPpoRT A.

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You can now scroll down and look for your client or use the filter option on the right.

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Please note the SUPpoRT Status column that provides information on the availability of the assessment.

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Green is used to indicate the assessment is currently in the window for completion.

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Yellow is indicative of an upcoming due date.

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Red is used to indicate assessments that are overdue.

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Lastly, blue shows that nothing is currently due and provides important dates such as when an assessment window opens or when a close out has occurred.

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Once your client is located, click on the survey under the SUPpoRT Status column.

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A pop up should now appear that provides the SUPpoRT A for that client.

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You can now go through and complete the assessment.

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When completed, click the blue submit form button at the bottom right of the page.

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Thank you.

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If you have any additional questions around the KORE Data Capture system or entering a SUPpoRT A assessment, please don't hesitate to reach out to your Implementation Specialist or the KORE Data Coordinator or reach out to us by e-mail at kore@ky.gov.

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Again, that is kore@ky.gov.

2:19

Thank you.