

FAQ – Dementia Curriculum Approval Application - For Personal Services Agencies (PSAs) and Home Health Agencies (HHAs)

1. Who must submit a dementia curriculum application?

All licensed PSAs and HHAs in Kentucky are required to provide approved dementia training for direct care staff.

2. Does my agency need to submit an application before starting dementia training?

Yes. Your agency must submit the dementia training application before beginning any dementia training, as required by 910 KAR 4:010 (Alzheimer's and Dementia Services Curriculum Review and Approval).

3. What happens if we start training without submitting the application?

Agencies are not in compliance with state regulations if training begins before the application is submitted and approved.

4. How do I submit my dementia curriculum application?

Applications must be submitted online through the Office of Dementia Services application form that can be found on the [ODS website](#).

5. What training requirements apply?

- Initial Training: Six (6) hours of dementia-specific training for all new direct care staff.
- Annual Training: Three (3) hours of dementia-specific training each year for all direct care staff.

6. Where can I find the regulations that outline these requirements?

The dementia training requirements for provider agencies are outlined in 910 KAR 4:010, 902 KAR 20:081, 906 KAR 4:010, KRS 194A.7205 and KRS 194A.7201. Agencies should review these regulations to ensure compliance with all state standards.

7. Can I use multiple courses to meet the 6-hour initial requirement?

Yes. ODS-approved bundled courses may be used to meet the 6-hour initial requirement, but the bundle must be completed in its entirety to count.

8. What types of courses are considered acceptable?

Courses must be dementia-specific and directly related to caring for individuals with Alzheimer's disease or other dementias. General health topics (such as nutrition, advance directives, or fall prevention) do not meet dementia-specific requirements unless explicitly tied to dementia care.

9. How long does the review process take?

ODS will complete a review within 30 calendar days of receiving a complete application. The applicant will be notified by email once the review is finalized.

10. Do I need to reapply each year?

- If you are continuing with the same approved courses and platform, no resubmission is required annually.
- If you change platforms, course content, or delivery format, you must submit a new application for review.

11. What if the course or provider I want to use is not currently on the approved dementia list?

The course platform must submit an application to ODS. Until approval is granted, those trainings cannot be counted toward the initial or annual dementia training hours.

12. What happens if my curriculum is not approved?

If a submission does not meet regulatory requirements, ODS will provide feedback and identify areas needing revision. The agency may resubmit after addressing the deficiencies.

13. Who do I contact with questions?

For questions or clarification, please email the Office of Dementia Services at dementiaservices@ky.gov