



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES**

Matthew G. Bevin
Governor

Division of Child Care
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Vickie Yates Brown Glisson
Secretary

April 4, 2016

Dear Potential Child Care Provider:

The Cabinet for Health and Family Services (CHFS) is pleased you have decided to explore the idea of providing child care in Kentucky. As part of a recent initiative to streamline processes for licensing new programs, CHFS has sought the assistance from Child Care Aware of Kentucky to help educate and provide technical assistance to future providers.

One of the many benefits to this approach is the ability meet future providers and provide one on one assistance throughout the licensure application process. Technical Assistants are located throughout the state and can provide information and assistance necessary to fully inform all new providers of state requirements for licensure applications, as well as other pertinent information for quality child care operations.

You recently contacted the Division of Regulated Child Care and expressed interest in opening a licensed child care facility or certified home. Child Care Aware staff will be conducting "Getting Started in Child Care" consultations in locations statewide. At the "Getting Started" consultation you will receive an application for licensure/certification, as well as additional information that will guide you through the process. The consultation services are a great way to get to know the technical assistance coordinator in your area. The Child Care Aware staff can assist you throughout the licensure/certification process and will be a wonderful resource when your business is operating. Attending a "Getting Started in Child Care" consultation is the only available process for obtaining an application for a license or certificate to operate a child care business.

Please contact your local Child Care Aware technical assistance coordinator for the date and location of the next "Getting Started in Child Care" consultation in your area. For your convenience a contact list enclosed.

Sincerely,

The Division of Child Care

Enclosure

Health & Safety Coaches

| <i>Region</i> | <i>Health & Safety Coach</i> | <i>Phone Number</i> | <i>Health & Safety Specialist</i> | <i>Counties Served</i> |
|--------------------|---|------------------------|--|--|
| The Lakes | Lisa Marshall lisa.marshall@purchaseadd.org | 270-247-7171 ext. 161 | | Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, McCracken & Marshall |
| The Lakes | Lou Ann Worthington lworthington@audubon-area.com | 931-801-5091 | | Caldwell, Christian, Crittenden, Hopkins, Livingston, Lyon Muhlenberg, Todd & Trigg |
| Two Rivers | Donna Porter dporter@audubon-area.com | 270-315-0785 | | Daviess, Hancock, Henderson, McLean, Ohio, Union & Webster |
| Two Rivers | Sherri Meyer sherri.meyer@wku.edu | 270-745-2216 | | Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson & Warren |
| Salt River Region | Alice Brewer aliceb@cccokv.com | 800-809-7076 ext. 6108 | | Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Nelson & Washington |
| Salt River Region | Darlene Kisler darlene.kisler@uky.edu | 859-246-6567 | | Anderson, Bullitt, Franklin, Henry, Shelby, Spencer, & Woodford |
| Jefferson | Allison Uhl auhl@kentuckycca.org | 502-584-0032 | Brummal Murphy Brummal.murphy@uky.edu 502-876-9267 | Jefferson (Brummal also serves Oldham and Trimble) |
| Jefferson | Torri Kiefer tkiefer@kentuckycca.org | 502-584-5024 | | Jefferson |
| Northern Bluegrass | Elizabeth Singleton esingleton@kentuckycca.org | 859-547-5096 | | Kenton, Boone, Carroll, & Gallatin |
| Northern Bluegrass | Holly Grass hgrass@kentuckycca.org | 606-784-5600 | | Bourbon, Campbell, Grant, Harrison, Nicholas, Owen, Pendleton, & Scott |
| Eastern Mountain | Lora Conley lorac@cccokv.com | 606-571-5383 | | Bath, Boyd, Bracken, Carter, Fleming, Greenup, Lewis, Mason, Montgomery, Robertson & Rowan |
| Eastern Mountain | Pat Hites patricia.hites@uky.edu | 606-434-1801 | | Elliott, Floyd, Johnson, Lawrence, Magoffin, Martin, & Pike |
| Eastern Mountain | Brenda Hunter brenda.hunter@uky.edu | 606-477-9944 | | Breathitt, Knott, Lee, Leslie, Letcher, Menifee, Morgan, Owsley, Perry & Wolfe |
| Cumberland | Donna Forbes donna.forbes@uky.edu | 606-308-1662 | | Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor, & Wayne |
| Cumberland | Michelle Lowe michelle.lowe@uky.edu | 606-878-4972 | | Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle & Whitley |
| Southern Bluegrass | Linda Fowles Linda.fowles@uky.edu | 859-200-3858 | | Boyle, Clark, Estill, Garrard, Lincoln, Madison, Mercer & Powell |
| Southern Bluegrass | Carrie Bales Carrieb@cccokv.com | 859-254-9176 x 2144 | | Fayette and Jessamine |